

Exhibitor Registration Form - Celebrate Communication 2024 September 28th, 11am - 3 pm, Springfield Town Center

Name of Company, Agency, Organization: _____

Contact person: Name _____

Email _____ Phone _____

Exhibit space Includes one 6' table with black tablecloth, 2 chairs. Size of space 8' x 5'.

Do you need an electrical connection? Yes ___ No ___

For-Profit Business: \$150 ___ **Government Agency:** \$125 ___ **Non-Profit** \$100 ___ **Club,Crafter:** \$75 ___

Exhibitor names for name badges: 1. _____ 2. _____

EXTRAS!

Would you like a dedicated interpreter at your table during exhibit hours? (fee \$275)

Yes ___ No ___

One 8.5" x 14" promotional item for event bags to be passed out to attendees: \$100 (Please deliver to NVRC by Friday, Sept. 13, 2024)

Total amount enclosed: _____ Check# _____

Visa ___ Mastercard ___ Discover ___ Credit Card # _____ Exp. _____ Security Code _____

Zelle: Accounting@nvrc.org Venmo: @NVRCCorg

Signature _____

Please fill out and return this form to Bonnie O'Leary, NVRC, 10467 White Granite Drive, Suite 312, Oakton, VA 22124 or you can email it to her at boleary@nvrc.org. Thank you!

EXHIBITOR AGREEMENT.

Insurance/liability: Exhibitor property, equipment and materials are not insured by NVRC (Northern Virginia Resource Center for Deaf and Hard of Hearing Persons) or STC (Springfield Town Center). NVRC and STC will under no circumstances be responsible for any loss, damage or destruction. The exhibitor agrees to be responsible for their property and person, for comprehensive insurance, and shall hold harmless NVRC and STC for any and all claims arising from damage, theft, and those perils usually covered by a fire and extended policy coverage.** Sales: Credit card and cash sales are permitted, but only at your exhibit table and the exhibitor is responsible for any applicable sales tax. ** Security: exhibitors must be staffed at all times. Exhibitors are responsible for the security of their own products, materials, technology and personal property. ** Contract: I understand that this sponsor/exhibitor agreement constitutes the contract between the sponsor/exhibitor and NVRC, and Springfield Town Center. ** By signing below, I certify that I have read the sponsor/exhibitor form and agreement and agree to comply with all the conditions and regulations as stated in the form and agreement. ** Submitting this form certifies that I am the duly appointed representative of the business, organization, agency or other entity named in this agreement. Please note that there will be no soliciting: all exhibitors must remain at their tables during our event. Because NVRC is tax-funded, we do not accept applications from political or religious organizations.

Signature _____

Organization _____